

Guild Hall

Dear Guild Hall Artist Members:

Guild Hall is pleased to announce the 85th Artist Members Exhibition, which will take place in our newly renovated galleries in the fall of 2024. This letter includes detailed instructions for participation.

Storm Ascher, an independent curator, writer, and founder of Superposition Gallery and The Hamptons Black Arts Council, is this year's independent juror. Ascher will select honorable mentions and a top honors winner. The top honors winner will be awarded a future exhibition at Guild Hall.

Our online platform offers visitors the chance to purchase and view your artwork, so please provide a digital image of your work at the time of registration.

Please note important dates below, and make sure you are **available for all dates prior to registering**.

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| • August 30, 2024 | Registration Opens Online |
| • October 7, 2024 | Registration Closes |
| • November 1 & 2, 2024 | Artwork Drop-Off between 10 am and 4 pm |
| • November 16, 2024 | Artist Members Exhibition Opening |
| • November 17, 2024 | Artist Members Exhibition Opens to the Public |
| • January 5, 2025 | Artist Members Exhibition Closing Day |
| • January 9-11, 2025 | Artwork Pick-Up between 10 am and 4 pm |

We look forward to receiving your submission. Thank you for being a Guild Hall member and an important part of our creative community.

Sincerely,

Philippa Content
Museum Registrar & Exhibitions Coordinator

GUILD HALL ARTIST MEMBER EXHIBITION RULES AND GUIDELINES

Participation: Artist must be a current Guild Hall Member through January of 2025 and 18 years of age or older. Membership status inquiries may be directed to membership@guildhall.org.

Number of Works: One work per artist, having been completed within the last five years, and not previously shown at Guild Hall. **Must include photo of artwork.**

Deadline: October 7

Online Registration: Click to Register [HERE](#)

OR copy link: <https://host.nxt.blackbaud.com/registration-form/?formId=b569037e-dccf-40b4-9e68-bcd24d9e28fc&envId=p-OkcALC5tckqtc0SC0sWGCg&zone=usa>

Registration Fee: \$50 Entry Fee is due at registration. This is in addition to your membership dues.

Artwork Image: Please provide a high-resolution image of your work 300 dpi and approximately 1000 x 1000px, to be used for the exhibition website. Work must be photographed in front of a white background or cropped close.

Email the image to: AME@guildhall.org

Image must be received by **October 7** in order to be included on the website.

Changes to Registration: Any changes made to a completed registration before November 1, 2024 will incur a \$30 fee.

No changes will be accepted after November 1. Registration will not be accepted at drop-off. There are no exceptions to these deadlines.

Media: Only original artwork will be accepted.

Size:

- **2-dimensional** work no larger than exactly 24 x 24 inches including frame.
- **Wall-mounted sculpture:** 24" H x 24" W x 5" D MAX.
- **Sculpture in the Round:** 30" H x 20" W DIAMETER MAX; Sculpture must not exceed 20" in any direction other than height.
- **Video Monitor:** No larger than 24" H x 24" W.
- Size limitations are strictly enforced. Your work will be measured at check-in.

Artwork must be ready to hang and indicated with top-direction arrows.

No wet paintings or work requiring special installation or handling will be accepted.

Guild Hall reserves the right to refuse any work that does not conform to these specifications. By registering, you are agreeing to these terms.

Sculpture Pedestal: Guild Hall will provide white wooden pedestals for all sculptures. Museum staff may add sculptures to a group pedestal at their discretion.

Video Artists must bring a video monitor with an integrated playback system and provide monitor hardware for hanging. The monitor must be no larger than 24" x 24". The maximum video time is 15 minutes. The video must be looped. If there is sound, headphones must be provided.

Price and Commission: Artist receives 50% of sale price and Guild Hall retains 50% commission.

- You must indicate selling price of work or NFS (Not For Sale) on the registration card. 50% commission will be taken from the price indicated on your registration card.
- Price on request (POR) is not permitted—**No exceptions.**
- If work is framed, the price must include the frame.
- Please note: Work priced between \$250 and \$1200 has the most success at this exhibition. In 2023, 91% of sold works were priced at less than \$1,000.
- No price changes will be permitted after submission.

Labels: Once you complete your registration online, artwork identification labels will be emailed to you.

- Affix identification labels to your work before you deliver to Guild Hall.

- On the front, carefully and lightly attach one identification label (to allow safe removal).
- Affix one label firmly to the back of the work.

Transport: All registered work must be brought to, and picked up from, Guild Hall exclusively during Drop-Off and Pick-Up dates. You **may NOT substitute** another piece for the registered work. Deliveries from UPS, FedEx, or the Post Office will not be accepted.

Drop-Off: Artwork must be dropped off on **November 1 or 2, between 10am-4pm**. Artwork will not be accepted before or after these dates. It must be unpacked, and Guild Hall will not accept or hold packing material.

Pick-Up: Artwork must be picked up on **January 9, 10, or 11, 2025, between 10 a.m. and 4 p.m.** Guild Hall is unable to store or hold any work for any time and will not be responsible for any loss or damage after January 11, 2025.

\$30 will be charged for EACH day work is not picked up.

Awards: Honorable mentions are selected by an independent juror and will be revealed at the opening reception. The Top Honors winner will receive a future exhibition in the Spiga Gallery at Guild Hall, according to the museum schedule. Please be sure to provide a current phone number on the registration card. Past 'Top Honors' winners will not be eligible to win again for 10 years.

Insurance: Your signature upon delivery and again at pick-up releases Guild Hall from responsibility from losses. You may choose to retain your own insurance.

Questions: For questions about the exhibition or rules/regulations, please contact: Philippa Content, Museum Registrar & Exhibitions Coordinator, pcontent@guildhall.org

For questions about your membership, please contact: membership@guildhall.org