

Dear Guild Hall Artist Members,

Guild Hall is pleased to announce the 84th Artist Members Exhibition, which will take place in our beautiful new galleries this fall. Within this letter are the detailed instructions for participation in this exciting opportunity.

An independent juror will select Honorable Mentions and a Top Honors winner who will be awarded an exhibition at Guild Hall. An online platform will offer viewers the chance to purchase and view your artwork, so please plan to provide a digital image of your work at the time of registration.

Please note the important dates below, and make sure you are available for all dates prior to registering!

- August 17, 2023: Registration Opens
- September 15, 2023: Online Registration Closes
(Registration by mail must be postmarked by September 7th.)
- October 13 & 14, 2023: Artwork Drop-Off between 10am and 4pm
- October 28, 2023: Artist Members Exhibition Opens to the Public
- January 12 & 13, 2024: Artwork Pick-Up between 10am and 4pm

We look forward to your submission. Thank you again for being a member and the fabric of the creative community.

Sincerely,

Stephanie deTroy Miller
Museum Registrar & Exhibitions Coordinator

Guild Hall

GUILD HALL ARTIST MEMBER EXHIBITION RULES AND GUIDELINES

Entry

Artist must be a current Guild Hall Member through January of 2024 and 18 years or older. Membership status inquiries may be directed to membership@guildhall.org.

Number of Works

One work per artist, completed within the last five years and not previously shown at Guild Hall.

Registration Fee

\$50 Entry Fee due at registration. This is in addition to your membership dues.

Artwork Image

Please provide a high-resolution image of your work

300dpi and approximately 1000 x 1000px, to be used for the exhibition website. Photograph the work in front of a white background or crop.

Email the image to: AME@guildhall.org

Image must be received by September 14 to be included on the website.

Online Registration

give.guildhall.org/artist-members

Deadline: September 15.

Must include photo.

Mail-In Registration

Packet must be filled out completely with the registration fee included.

Postmark deadline: September 7.

Mail the enclosed registration, along with your \$50 registration fee, payable to Guild Hall, to:

Guild Hall

158 Main Street

East Hampton, NY 11937

attn: Artist Members Exhibition

Changes to Registration

Once registered, any changes will incur a \$30 fee until October 1.

After October 1, no changes will be accepted.

Registrations will not be accepted at drop-off. There are no exceptions to these deadlines.

Media

Only original artwork will be accepted.

Size

No larger than exactly 25 x 25 inches including frame.

Size limitations are strictly enforced.

Your work will be measured at check-in.

Wall-mounted sculpture: 25" H x 25" W x 5" D MAX

Sculpture in the Round: 30" H x 20" DIAMETER MAX

Note; Sculpture must not exceed 20" in any direction other than height.

Video Monitor: No larger than 25" H x 25" W

Artwork must be ready to hang and indicated with top-direction arrows. No wet paintings or work requiring special installation or handling will be accepted.

Guild Hall reserves the right to refuse any work that does not conform to these specifications. By signing the registration card, you are agreeing to these terms.

Sculpture Pedestal

Sculpture MUST be accompanied by a STURDY WHITE base/pedestal, provided by the artist. Please clearly label the bottom of the pedestal with the artist's name and contact information. Pedestal must accommodate sculpture safely with adequate clearance surrounding artwork, between 4-6 inches.

**If sculpture is not secure on pedestal, it may be replaced by an in-house pedestal or added to a group pedestal at the discretion of the museum staff.*

Video

Artist must bring a video monitor that has an integrated playback system. Must bring monitor hardware for hanging. Monitor must be no larger than 25" x 25". Max video time of 15 minutes. Video must be looped. If there is sound, headphones must be provided.

Price and Commission

Artist receives 50% of the sale price, and Guild Hall retains 50% commission. You must indicate the selling price of work or NFS (Not For Sale) on the registration card. Please note that a 50% commission will be taken from the price indicated on your registration card. Price on request (POR) is not permitted. You will not be able to change the price after you submit.

Labels

Affix enclosed white identification labels to your work before you deliver it to Guild Hall. On the front, carefully and lightly attach one identification label (to allow safe removal) to the front and one firmly to the back.

If you register online, artwork identification labels will be emailed to you.

Transport

All registered work must be brought to, and picked up from, Guild Hall exclusively during the Drop-Off and Pick-Up dates. You may NOT substitute another piece for the registered work. Deliveries from UPS, FedEx, or the Post Office will not be accepted.

Drop-Off

Artwork must be dropped off on October 13 & 14, between 10 am – 4 pm. Artwork will not be accepted before or after these dates. Artwork must be unpacked. Packing material will not be accepted or held by Guild Hall.

Pick-Up

Artwork must be picked up on January 12 & 13, between 10 am – 4 pm.

Guild Hall is unable to store or hold any work for any time and will not be responsible for any loss or damage after January 13.

\$30 will be charged for EACH day work is not picked up.

Awards

Prizes are selected by a guest juror and announced at the opening reception. The Top Honors winner will receive an exhibition in the Spiga Gallery at Guild Hall, according to the museum schedule. Winners will be notified. Be sure to provide a current phone number on the registration card. Past 'Top Honors' winners will not be eligible to win again until 10 years later.

Insurance

Your signature upon delivery and again at pick-up releases Guild Hall from responsibility from losses. You may want to retain your own insurance.

Questions For questions about the exhibition or rules/regulations, please contact Stephanie deTroy Miller, Museum Registrar & Exhibitions Coordinator, smiller@guildhall.org.

For questions about your membership, please contact membership@guildhall.org.

2023 ARTIST MEMBERS EXHIBITION REGISTRATION CARD

Please print clearly!

Artist _____

Title _____

Year _____

Medium _____

Size (in inches)

Height. _____ Width. _____ Depth. _____

Price (POR not accepted)

Please write out Price \$ _____

A high-resolution image has been sent to AME@guildhall.org

Name as it appears on Membership _____

Mailing Address _____

Telephone _____

Email _____

I have read and fully understand the rules and procedures regarding registration for and participation in Guild Hall's Artist Members Exhibition.

Signature _____

My \$50 Registration Fee is enclosed (refer below to pay by credit card).

My Membership Fee is enclosed (please see below for details).

\$30 FEE FOR ALL CHANGES PRIOR TO OCTOBER 1

NO CHANGES ACCEPTED AFTER OCTOBER 1

Artwork Identification - Attach firmly to FRONT of work
ANNUAL GUILD HALL ARTIST MEMBERS EXHIBITION 2023
Guild Hall, 158 Main Street, East Hampton, NY 11937

ARTIST _____

TITLE _____

YEAR _____

MEDIUM _____

SIZE (height X width X depth) _____

PRICE \$ _____

ADDRESS _____

TELEPHONE _____

EMAIL _____

Artwork Identification - Attach firmly to BACK of work
ANNUAL GUILD HALL ARTIST MEMBERS EXHIBITION 2023
Guild Hall, 158 Main Street, East Hampton, NY 11937

ARTIST _____

TITLE _____

YEAR _____

MEDIUM _____

SIZE (height X width X depth) _____

PRICE \$ _____

ADDRESS _____

TELEPHONE _____

EMAIL _____

GUILD HALL MEMBERSHIP HAS ITS BENEFITS

As a member, not only are you an integral part of the Guild Hall family, but you have direct access to the best of the best visual, performing, and educational programming on the East End. Membership is one of the most critical and rewarding ways to support Guild Hall.

Whether you're looking to simply have an intro to the happenings or are looking to be in the thick of the hubbub, we guarantee you'll find your people and place here at Guild Hall. A community of art enthusiasts engaged with creative, thought-provoking, and innovative programming awaits you!

To learn more about membership, please contact Eliza Rand at membership@guildhall.org or call 631-324-0806 x117.

- INDIVIDUAL/FAMILY – \$55*/\$85*
- NORTH AMERICAN RECIPROCAL MUSEUM – \$125
- CONTEMPORARIES – \$300/\$500
- VISIONARIES – \$1,000
- DIRECTOR'S CIRCLE – \$2,500
- CHAIRMAN'S CIRCLE – \$5,000

SCAN FOR MORE
INFO AND TO JOIN



Guild Hall

PLEASE COMPLETE FOR MEMBERSHIP PROCESSING

NAME(S) _____

STREET _____

CITY _____

STATE _____ ZIP CODE _____

EMAIL _____

PHONE _____

MAIL TO THIS ADDRESS

ALTERNATE ADDRESS FOR MAILINGS

STREET _____

CITY _____

STATE _____ ZIP CODE _____

CARD NUMBER _____

EXP. DATE _____ CSV _____

BILLING ZIP _____

CHECK (PAYABLE TO GUILD HALL)

TAX-DEDUCTIBLE CONTRIBUTION \$ _____