

Dear Artist Members,

This is another exciting year for Guild Hall Museum as we prepare to host our 81<sup>st</sup> Annual Artist Members Exhibition! Thank you for your interest in participating in this landmark installment of the oldest non-juried show on Long Island and one of the few non-juried exhibitions still running. Artists from all backgrounds and levels of experience participate, showing their support of Guild Hall and its role as their community Museum, Theater, and Education Center.

Each year around 400 artists participate in this non-juried exhibition. To ensure everyone is treated fairly and receives equal exposure, we have included detailed instructions. Due to the wonderful popularity of this exhibition we have to adhere to these parameters.

Please note the important dates attached and make sure you are available prior to registering.

The dates for this year's Exhibition are **March 9 – April 6, 2019**.

To register online, please go to [give.guilldhall.org/artist-members](http://give.guilldhall.org/artist-members).  
Deadline is midnight on **February 1** (or postmarked by **January 28**).

The Artist Members Exhibition attracts remarkable art world professionals to jury the exhibition. As soon as we have confirmed our juror for 2019, we will announce this exciting development.

If you have any questions, please contact the Curatorial Department at 631-324-0806 ext 19. We look forward to working together to make the 81<sup>st</sup> Artist Members Exhibition truly exceptional!

Sincerely,



Casey Dalene  
Registrar / Curatorial Assistant / Lewis B. Cullman Associate for Museum Education  
[cdalene@guildhall.org](mailto:cdalene@guildhall.org)  
Guild Hall Museum  
158 Main Street East Hampton, New York 11937  
Office: 631-324-0806 Fax: 631-324-2722/GuildHall.org

81<sup>ST</sup> ANNUAL GUILD HALL ARTIST MEMBERS EXHIBITION  
March 9 – April 6, 2019

## CALENDAR

January 28	Registration Postmark Deadline
February 1	Online Registration Deadline by midnight EST
March 1 & 2 10am – 4pm	Art Work Drop-Off
March 9 5 – 7pm	Private Member Reception
April 7 & 8 10am – 4pm	Art Work Pick-Up

PLEASE NOTE:  
PRIVATE MEMBER RECEPTION ONLY.

When you register, you will be given 2 guest vouchers for the opening reception, in addition to the 8 you receive with your annual membership.

158 Main Street, East Hampton, New York 11937  
631-324-0806 [GuildHall.org](http://GuildHall.org)

## 81<sup>ST</sup> ANNUAL GUILD HALL ARTIST MEMBERS EXHIBITION March 9 – April 6, 2019

*Please read over all registration materials carefully.*

- Entry** Artist must be current Guild Hall Member, 18 years or older.  
Membership inquiries: 631-324-0806 or GuildHall.org.
- Number of Works** Each artist may enter one work, completed within the last five years and not previously shown at Guild Hall.
- Registration Fee** There is a \$40 Entry Fee which is due when you register. This is in addition to your membership dues.

- Registration** **Online:** [give.guildhall.org/artist-members](http://give.guildhall.org/artist-members) **Online deadline: Friday, February 1.**  
**Mail:** Download the registration packet here:  
[give.guildhall.org/artist-members-packet-request](http://give.guildhall.org/artist-members-packet-request)  
or to request a packet by mail, please call  
Casey Dalene, 631-324-0806 ext 19 or email: [cdalene@guildhall.org](mailto:cdalene@guildhall.org).  
**Postmark deadline: January 28.**  
**\*There will be no walk-in registrations at drop-off.**

\*Once registered, any changes to registration information will incur a \$10 fee until February 1. After February 1, **no changes will be accepted.**

**There are no exceptions to these deadlines.**

Important: Fill in the enclosed registration card completely and legibly, and mail this card along with your \$40 registration fee to:

Attn: Casey Dalene / Members Show  
Guild Hall of East Hampton  
158 Main Street  
East Hampton, NY 11937  
Make check payable to: Guild Hall

- Media** Oil, acrylic, watercolor, mixed-media (please list all materials used), graphics, drawing, photography, sculpture, and video. No crafts or pottery due to space limitations. No giclée prints.

- Size** No larger than exactly 25" x 25" including frame.  
MEASURE YOUR WORK INCLUDING THE FRAME  
**Size limitations are strictly enforced.** Your work will be measured at check-in. Under no circumstances will oversize work be accepted, even by 1/4".

**Wall-mounted sculpture: No larger than 25"H x 25"W x 5"D**

**Sculpture in the Round: No larger than 30"H x 20"DIAMETER**

\*Sculpture must not exceed 20" in any direction other than height.

**Video Monitor: No larger than 25"H x 25"W**

Works must have hanging wire and be ready to install.

No wet paintings or work requiring special installation or handling will be accepted.

Guild Hall reserves the right to refuse any work that does not conform to these specifications. By signing the registration card, you are agreeing to these terms.

- Sculpture Pedestal** Sculpture MUST be accompanied by a STURDY WHITE base/pedestal, provided by the artist. Please clearly label the bottom of the pedestal with the artist's name and contact information.  
**Pedestal must accommodate sculpture** with at least 6" clearance surrounding artwork, i.e.: 26" W x 26" D.  
\*If sculpture is not secure on pedestal, it may be replaced by an in-house pedestal or added to a group pedestal at the discretion of the museum staff.
- Video** Artist must bring a video monitor that has an integrated playback system. Must bring monitor hardware for hanging. Monitor must be no larger than 25" x 25". Max video time of 15 minutes. Video must be looped. If there is sound, headphones must be provided.
- Price and Commission** Guild Hall retains 50% commission on all sales. You must indicate selling price of work or NFS (Not For Sale) on the registration card. Please note 50% commission will be taken from the price indicated on your registration card. Price on request (POR) is *not* permitted.  
You will not be able to change the price after you submit.
- Labels** Affix enclosed white identification labels to your work before you deliver to Guild Hall. Carefully attach one (to be removed) lightly to the front and one firmly to the back.  
**\*if you register online, artwork identification labels will be emailed to you within 7-10 days.**
- Transport** All registered work must be brought to Guild Hall during the appropriate Drop Off period. You may **NOT** substitute another piece for the registered work. You must arrange to deliver your work to and pick your work up from Guild Hall. Guild Hall cannot accept works delivered from UPS, Fedex, or the Post Office.
- Drop-Off** Artwork must be dropped off on **March 1 & 2**, between **10am – 4pm**. Artwork will not be accepted before or after these dates.  
\*Artwork must be unpacked prior to drop off; no packing material will be accepted or held by Guild Hall.
- Pick-Up** Artwork must be picked up on **April 7 & 8** between **10am – 4pm**.  
**Guild Hall is unable to store or hold any work for any time, and will not be responsible for any loss or damage after April 8.**  
**\$20 will be charged for EACH day work is not picked up.**
- Awards** Prizes are selected by a guest judge and announced at the opening reception. The Top Honors Winner will receive a solo exhibition in the Spiga Gallery at Guild Hall which will be given within a timely fashion according to the museum schedule. We will notify award winners immediately after the judging. Be sure to provide a current phone number and/or cell phone number on the registration card. Past 'Top Honors' winners will not be eligible to win again until 5 years later.
- Insurance** Guild Hall cannot insure work, or be responsible for loss or damage. Your signature upon delivery and again at pick-up releases Guild Hall from responsibility from losses. You may want to retain your own insurance.

Artwork Identification - Attach lightly to **FRONT** of work  
ANNUAL GUILD HALL ARTIST MEMBERS EXHIBITION 2019  
Guild Hall, 158 Main Street, East Hampton, NY 11937

ARTIST \_\_\_\_\_  
TITLE \_\_\_\_\_ YEAR \_\_\_\_\_  
MEDIUM \_\_\_\_\_  
SIZE \_\_\_\_\_  
(height X width X depth)  
PRICE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_  
EMAIL \_\_\_\_\_

Artwork Identification - Attach firmly to **BACK** of work  
ANNUAL GUILD HALL ARTIST MEMBERS EXHIBITION 2019  
Guild Hall, 158 Main Street, East Hampton, NY 11937

ARTIST \_\_\_\_\_  
TITLE \_\_\_\_\_ YEAR \_\_\_\_\_  
MEDIUM \_\_\_\_\_  
SIZE \_\_\_\_\_  
(height X width X depth)  
PRICE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_  
EMAIL \_\_\_\_\_

## ANNUAL ARTIST MEMBERS EXHIBITION

### REGISTRATION CARD *Please Print Clearly!*

Guild Hall is not responsible for label errors based on misspellings or factual inaccuracies provided by the artist.

Artist \_\_\_\_\_

Title \_\_\_\_\_ Year \_\_\_\_\_

Medium \_\_\_\_\_

Size (in inches) Height \_\_\_\_\_ Width \_\_\_\_\_ Depth \_\_\_\_\_

Price (POR not accepted) \_\_\_\_\_ Please write out Price \_\_\_\_\_

Name as it appears on Membership \_\_\_\_\_

Mailing Address \_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

I have read and fully understand the rules and procedures regarding registration for and participation in Guild Hall's Annual Artist Members Exhibition. This includes the size maximum of 25 x 25 inches.

Signature \_\_\_\_\_

My \$40 Registration Fee is enclosed (please refer to below to pay by credit card)

My Membership Fee is enclosed (please see below for details)

\$10 FEE FOR ALL CHANGES PRIOR TO FEBRUARY 1

NO CHANGES ACCEPTED AFTER FEBRUARY 1

## ANNUAL MEMBERSHIP APPLICATION

\$40 Senior Individual (62+)

\$300 GH Contemporaries Circle Individual

\$55 Individual

\$500 GH Contemporaries Circle Couple

\$70 Senior Dual/Family (62+)

\$500 Gold Card (2 people)

\$85 Dual/Family (2 adults & 2 children under 18)

\$1,000 Sponsor (2 people)

\$125 Donor (2 people)

\$2,500 Director's Circle (2 people)

\$250 Sustaining (2 people)

\$5,000 Chairman's Circle (2 people)

Enclosed is my Membership fee \$ \_\_\_\_\_

Enclosed is my Registration fee \$ \_\_\_\_\_

Total Enclosed \$ \_\_\_\_\_

Please charge my:  Visa  MasterCard  Amex  My check is enclosed

Account Number \_\_\_\_\_

Exp Date \_\_\_\_\_

Signature \_\_\_\_\_

Visual Artist  Performing Artist  Literary Artist

I choose to decline all goods and services